



UNION THEOLOGICAL SEMINARY
HYBRID FIELD EDUCATION & CLINICAL PASTORAL EDUCATION
PROGRAM APPLICATION FACE SHEET

Please complete all required fields. Attach your Essays to the completed document.

If you have any questions about this form and how to complete it, contact Rabbi Joanna Katz at jkatz@utsnyc.edu

READ CAREFULLY AND RESPOND TO EACH OF THE FOLLOWING:

Student Name * _____ Student Email * _____@utsnyc.edu

I have taken or am currently enrolled in the prerequisite course PS 110. * ☐ I confirm this.

I have taken or am currently enrolled in the strongly recommended course PS 101 * ☐ Yes ☐ No

Submit Five Essays as part of your application. (Aim for 4-5 pages each for the first two essays, the others approximately 2 pages.)

Include a response to each section below.

1. *Reasonably full account of your life.

Include, for example significant and important persons and events, especially as they have impacted, or continue to impact, your personal growth and development. Describe your family of origin, current family relationships, and important social relationships. **Attach "Life" Essay ***

2. *Description of your spiritual growth and development.

Include, for example, the Spiritual/Values-Based Orienting System into which you were born and describe and explain any subsequent, personal conversions., your call to spiritual care, religious or spiritual experiences, and significant persons and events that have impacted, or continue to impact, your spiritual growth and development. **Attach "Spiritual Growth & Dev." Essay***

3. *Description of your work (vocational) history.

Include a chronological list of jobs/positions/dates of employment and a brief statement about your current employment and work relationships. A current resume will suffice. **Attach "Vocational" Essay****

4. *Account of "helping incident" in which you were the person who provided the help.

If you have not had CPE before, include the nature and extent of the request, your assessment of the issue(s), problem(s), situation(s). Describe how you came to be involved and what you did. Give a brief evaluative commentary on what you did and how you believe you were able to help.

- **If you have had prior and recent CPE**, please attach a copy of a **recent** verbatim as your helping incident and **add to the verbatim** your own notes on how and what you learned from sharing this verbatim with your educator and/or peers. If you have had CPE, but it was more than two years ago, include a recent account of a helping incident, written up in a verbatim format. If possible, include feedback from current spiritual care colleagues and/or administrative supervisor.

Attach "Helping Incident" Essay*

5. *Your impressions of Clinical Pastoral Education.

Indicate, for example, what you believe or imagine CPE to be. Indicate if CPE is being required of you. What are your learning goals or issues of which you are aware and would like to address in CPE. Finally, indicate how CPE may be able to help you meet needs generated by your spiritual practice or call to leadership in a theological, spiritual, or values-based system.

- **If you have had prior and recent CPE**, experience. Indicate strengths and weaknesses that you have as they relate to your spiritual care practice and your identity as a professional person. Indicate any personal and/or professional learning goals and issues that you have at this time and how you believe that CPE will help you to attain or address these learning goals and issues.

Attach "Impressions of CPE" Essay*

- **An applicant with prior CPE** should attach all previous final evaluations (your own and your supervisor's). Your typed signature below indicates your permission for previous CPE centers to release your evaluations for purposes of this application process.

- **Attach previous Self & Certified Educator Final CPE Evaluations**

7. * You are required to complete an admissions interview with ACPE Certified Educator Rabbi Joanna Katz. * ☐ Acknowledged

8. * When you submit your application you will automatically be emailed a copy of your submission. Print and retain a completed application and bring it with you to the interview for CPE. * ☐ Acknowledged

9. If you are an international applicant, you will have to obtain documentation from U.S. Immigration, which usually implies a visa and a Social Security Number. Therefore, international applicants should have such documentation approved at least six (6) months prior to the start of the program to which they are applying. If offered employment, can you submit verification of your legal right to work in the U.S.? ☐ Yes ☐ No

I certify that all information in this application is factually true, complete and honestly presented. I understand that I may be subject to disciplinary action, including admission revocation or program expulsion, should the information I've certified be false. I hereby give permission to the ACPE center to which I am applying to access my CPE evaluations and contact previous Educators about matters pertaining to this current application, and I consent for those contacted to provide information sought. I verify that if sending in this application electronically it constitutes my electronic signature.

Student Signature*: _____ **Date:** _____

APPLICATION FOR UNITS OF CPE - Please complete all required fields.*

Directory Information

Student Name * _____ Email * _____@utsnyc.edu

Phone * _____

Address: _____

City: _____ State: _____ Zip: _____ Country: _____

U.S. Citizen or Permanent Resident * ☐ Yes ☐ No

Spiritual/Values-Based Orienting System *: _____

Denomination/Endorsing Body/Community of Affirmation (if applicable): _____

Name of Local Community (if applicable): _____

Ordained/Licensed/Appointed/Affirmed and Date: _____

College Degree and Date *: _____

Seminary Degree and Date (or projected) of Graduation *: _____

Additional Graduate School Degree(s)/Date(s): _____

List Prior CPE Dates/Program-Center/Certified Educator for EACH Site (attach page is more space is needed)

REFERENCES - Reference forms can be accessed at the following link. https://utsnyc.formstack.com/forms/hybrid_fe_cpe_reference

Academic Reference*: First Name: _____ Last Name: _____

Title *: _____ Organization*: _____

Phone*: _____ Email Address* _____

Address: _____

City: _____ State: _____ Zip: _____ Country: _____

Denominational Reference*: First Name: _____ Last Name: _____

Title *: _____ Organization*: _____

Phone*: _____ Email Address* _____

Address: _____

City: _____ State: _____ Zip: _____ Country: _____

Personal Reference *: First Name: _____ Last Name: _____

Title *: _____ Organization*: _____

Phone*: _____

Email Address* _____

Address: _____

City: _____ State: _____ Zip: _____ Country: _____

Signature of Applicant *

Student Signature*: _____ Date: _____