

Turn It In – Assignments via Moodle

This page explains how students submit assignments via Moodle through the Turnitin plagiarism review software. These instructions apply for particular Moodle assignments where faculty have enabled this particular feature.

1. Access your course moodle page as normal.
2. On the appropriate assignment, select **Add submission**:

SUBMISSION STATUS

| | |
|---------------------|----------------|
| Submission status | No attempt |
| Grading status | Not graded |
| Last modified | - |
| Submission comments | ▶ Comments (0) |

Add submission

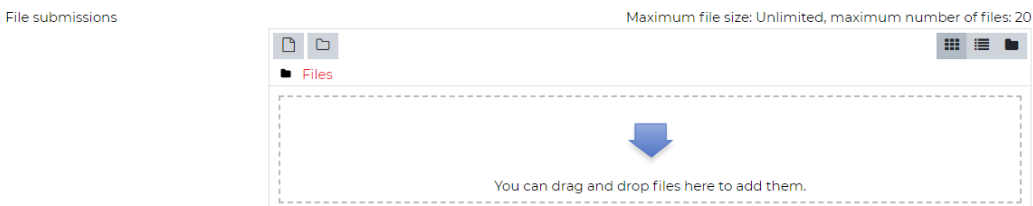
You have not made a submission yet.

3. Follow and select the **Turnitin agreement**:

For this submission to be sent to Turnitin, you must accept the [Turnitin End User Licence Agreement](#). **I accept the Turnitin EULA**

I decline the Turnitin EULA

4. Select the **arrow icon** to add the assignment or drag and drop the assignment into the window:



5. Select **Choose File** (if you did not already drag and drop) to add the assignment from where it is saved on your computer. Select **Upload this File**:

FILE PICKER

Server files

Recent files

Upload a file

Private files

Blackboard Archives

Enrollment Output Files

Export Files

Dropbox

Google Drive

Content bank

Attachment

Choose File test turnitin paper.docx

Save as

Author

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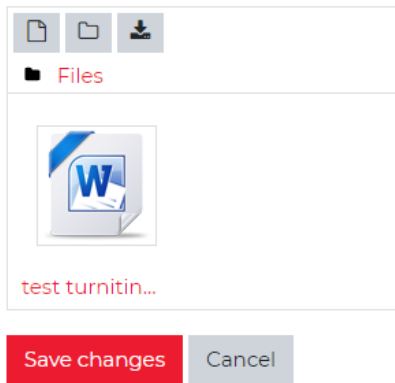
Choose license ?

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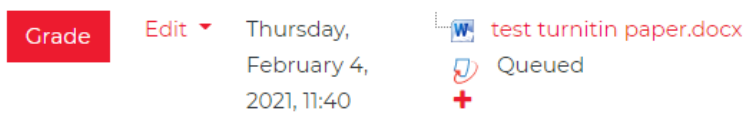
Upload this file

6. Verify the document appears then select **Save changes**:

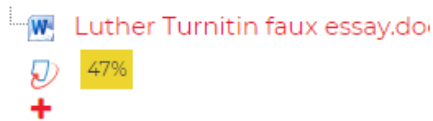
File submissions



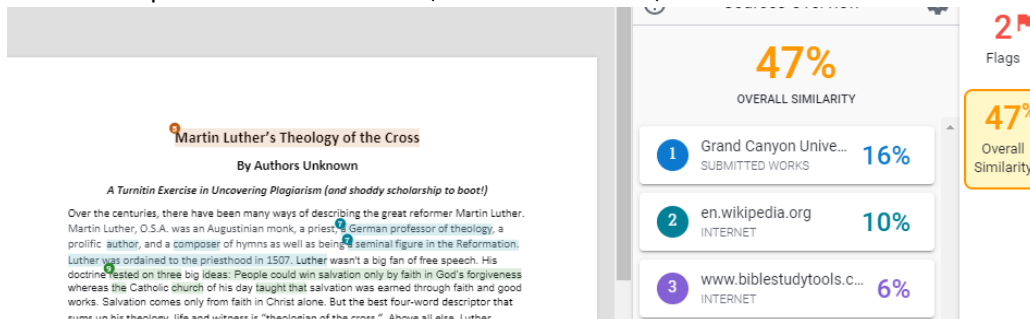
7. Go back to submissions. The specific assignment shows the status while it's pending:



8. Once the submission goes through Turnitin, a percentage result box appears highlighted. Select that to review potential errors:



9. A new tab opens. Review the issues, correct the errors, and re-submit via Moodle:



10. Emails are also sent to the @utsnyc account as assignments are submitted for confirmation.

11. Review the submitted document, make necessary corrections, and rename your edited document.

12. Complete steps 2-6 to re-submit the edited assignment.